



Lancer Registration 2019-2020

Shawnee Mission East High School

Dr. Scott Sherman Principal

<http://smeast.smsd.org/>

Your payment of fees is the final confirmation of your student's enrollment at East. We have several options for method and timing of payment. *Remember that students may not report to class until fees and fines are paid.*

Fee Collection Options

We have several options for the payment of fees. The mail-in deadline is **Monday, July 29**. The Internet online deadline is **August 11**. Walk-in payments are scheduled for July 31 (1:00pm-7:00pm), and August 5 (7:00am – 2:00pm) in the Cafeteria. *All students* should plan on visiting during our walk-in dates so that a student I.D. photo, and Yearbook photo may be taken. Student Mac Books will be handed out in the Library during this time as well.

Option 1 Internet payment: Payment, via credit card, is available beginning July 22. Fees can be paid online through either the SME homepage (under the “Families” tab, “Pay Academic Fees”) or the district homepage (under the “Families” tab, “Pay Fees”). All mandatory fees (textbook rental, ID card, & participation fee) MUST be paid prior to the purchase of optional items. *There is a \$3.00 service charge for using the online payment system. Please print and retain your receipt. Payments made online will take 24 hours to show up on your student's account.*

Option 2 Mail in payment: Mail to Shawnee Mission East, 7500 Mission Road, SM, KS 66208. Payments should be mailed so that they arrive at the school by **Monday, July 29**. *Please enclose page 3 with your payment.*

Option 3 Walk-in payment: Walk in payments will be accepted July 31 and August 5. We recommend walk-in payments for families who want to:

1. Pay in cash.
2. Set up a payment plan.
3. Waive mandatory fees due to **KanCare Medicaid –Title 19 Only** (KanCare CHIP-Title 21 does not apply.) Please bring your state issued KanCare card (*Activity/Participation Fee **can not** be waived*).
4. Enroll a new student.

Student I.D. Photos

We request that all students take a new student ID photo each year. *I.D. photos will be taken July 31 and August 5 during fee collection. Student IDs will be distributed the first week of school.*

Student Yearbook Photos

Yearbook photos for all students (except seniors) will be taken DURING FEE COLLECTION DATES: July 31 and August 5. We will also have make-up dates in October and/or November. *Please be aware that yearbook photos and I.D. photos are two separate photos. Make sure your student has BOTH an I.D. and yearbook photo taken.*

*** Senior panoramic photo will be taken at SME on Friday, August 16 at 7AM in the Gym.***

Bus Information

Parent pay contract forms are available at the district website at www.smsd.org, click on “Families”, then “Transportation” and then click on “Bus Pay Contract”.

Parking Permits– Seniors and Juniors ONLY *may purchase a parking permit*

Information regarding parking can be found on the SME website. Please refer to the “Families” tab, under “Summer Mailer Information” for up-to-date information. Parking permits may not be purchased until all mandatory and course fees are paid.

Student Course Schedules

Schedules will be available to view in Skyward towards the end of July. Please make note of this deadline: *All requests for schedule changes must be submitted using the Google Form under the Student Services/Counseling tab on the SME website no later than Thursday, August 8th, at 3:00 p.m.* Students must attend the courses in their schedule in Skyward until a change has been made. Some changes will not be possible due to class sizes. No requests for changes to yearlong and first semester classes may be submitted after August 8th.

MacBook Check-Out

MacBook check out will be available during Fee Payment in the library. If you do not check out your MacBook during fee payment, it will be distributed during the first two days of school.

Senior Caps and Gowns

Seniors will purchase a cap and gown from Balfour. Purchases can be made online at www.balfourkc.com any time after school begins. The Balfour Representative will also give a presentation to seniors and hand out information packets. No money will be paid at fee payment.

2019—2020 Fee Payment Detail

MANDATORY FEES

ALL Mandatory fees MUST be paid first

BOOK RENTAL \$80.00

Assessed for all students enrolled at any Shawnee Mission High School. This fee is mandatory for all students.

STUDENT I.D. \$5.00

Required for all students. Picture taken at registration. Replacement cost is \$5.00. This fee is mandatory for all students.

ACTIVITY/PARTICIPATION FEE \$75.00

The Activity/Participation fee provides partial funding for extra-curricular and co-curricular programs offered at school. This fee is mandatory for all students.

COURSE FEES - varies

These fees cover the cost of materials in a number of different classes.

OPTIONAL FEES

Optional items can not be purchased until all mandatory fees are paid.

YEARBOOK - \$50.00

A descriptive and pictorial collection of memorable events at SME is captured in our yearbook called the HAUBERK. Recommended for all students. (\$60.00 fee is assessed if yearbooks are ordered after November 1.)

CLASS DUES - \$5.00

Used to finance your student's class activities such as charity drives, class picnics, prom, and the senior class gift.

STUDENT COUNCIL - \$10.00

The elected student government sponsors dances, intramural sports, a film festival, a band competition and a variety of charitable, social and civic activities for all students.

PEP CLUB MEMBERSHIP - \$10.00

Assessed to support Lancer athletics/activities.

PARKING PERMITS - \$60.00

Sold **only** to Seniors during fee payment days. Must complete and sign the Required Vehicle Information Form. Parking permits may not be purchased until all mandatory and course fees are paid.

PICTURE PACKETS - Money paid directly to Interstate!

Picture packets are available for purchase if desired. Picture packets can be ordered at the time the yearbook picture is taken. NOTE: Hats, costumes and other unusual outfits will **not** be permitted for these pictures. There will be makeup dates in October and/or November.

We reserve the right to apply overpayment of fees to other unpaid amounts.

2019-2020 Fee Payment Worksheet for Mail-in Only

Student Name: _____ **Student ID Number:** _____

Circle grade level for 2019-2020 school year **9 10 11 12** Day Phone Number: _____

Parent's Last Name (If Different from Student): _____

Clearly ✓ those items you wish to purchase. **Parent Signature:** _____

FINES	<i>Fees cannot be processed until all fees/fines from previous years have been paid. If fees for lost books/fines have not been paid prior to fee payment, please include this amount with your payment. You may write a separate check or you are welcome to include them in your fee payment. Please check online for any other fees/fines.</i>		
Freshman	Sophomore	Junior	Senior
Mandatory Fees	Mandatory Fees	Mandatory Fees	Mandatory Fees
Book Rental \$80.00	Book Rental \$80.00	Book Rental \$80.00	Book Rental \$80.00
Student ID \$5.00	Student ID \$5.00	Student ID \$5.00	Student ID \$5.00
Participation Fee \$75.00	Participation Fee \$75.00	Participation Fee \$75.00	Participation Fee \$75.00
TOTAL Mandatory Fees \$160	TOTAL Mandatory Fees \$160	TOTAL Mandatory Fees \$160	TOTAL Mandatory Fees \$160
Optional Items	Optional Items	Optional Items	Optional Items
Mandatory Fees MUST Be Paid First	Mandatory Fees MUST Be Paid First	Mandatory Fees MUST Be Paid First	Mandatory Fees MUST Be Paid First
<input type="checkbox"/> Yearbook \$50.00	<input type="checkbox"/> Yearbook \$50.00	<input type="checkbox"/> Yearbook \$50.00	<input type="checkbox"/> Yearbook \$50.00
<input type="checkbox"/> Class Dues \$5.00	<input type="checkbox"/> Class Dues \$5.00	<input type="checkbox"/> Class Dues \$5.00	<input type="checkbox"/> Class Dues \$5.00
<input type="checkbox"/> StuCo \$10.00	<input type="checkbox"/> StuCo \$10.00	<input type="checkbox"/> StuCo \$10.00	<input type="checkbox"/> StuCo \$10.00
<input type="checkbox"/> Pep Club \$10.00	<input type="checkbox"/> Pep Club \$10.00	<input type="checkbox"/> Pep Club \$10.00	<input type="checkbox"/> Pep Club \$10.00
Course fees are additional.	Course fees are additional.	Course fees are additional.	<input type="checkbox"/> Parking Permit \$60.00
If all fees are marked the total will be:	If all fees are marked the total will be:	If all fees are marked the total will be:	If all fees are marked the total will be:
\$235.00	\$235.00	\$235.00	\$295.00
FINES \$ _____	FINES \$ _____	FINES \$ _____	FINES \$ _____
TOTAL \$ _____	TOTAL \$ _____	TOTAL \$ _____	TOTALS _____
NOTICE There could be additional course fees depending on student schedule	NOTICE There could be additional course fees depending on student schedule	NOTICE There could be additional course fees depending on student schedule	NOTICE There could be additional course fees depending on student schedule

*Any elective course fees which are paid and subsequently dropped will be applied to open course fees or the student lunch account.
 No refunds will be issued for courses dropped after two weeks into the semester.
 Returned checks will be processed by a collection agency and a \$30 fee will be assessed for each returned item.*