



Lancer Registration and Fee Payment Shawnee Mission East High School 2022-23

Your payment of fees is the final confirmation of your student's enrollment at East. We have three options for the method and timing of payment.

Remember that students may not report to class until fees and fines are paid.

Three options for paying fees are listed below. **We strongly encourage all fees to be paid online through the SMSD portal.**

Option 1 Online payment: [here](#)

Option 2 Mail in payment: Payments mailed in will need to be received prior to the start of school. **Include a copy of the form below so that we know what optional items are included.** Please mail to:

Shawnee Mission East

Attn: Bookkeeping

7500 Mission Road

Prairie Village, KS 66208

Please be sure to write your student's ID number and/or name in the check's memo line.

Option 3 Payment by appointment for special circumstances such as follows. Email joanburnett@smsd.org **after July 25th** to request an appointment.

a. Those who would like to pay in cash or check

b. Those who would like to set up a payment plan

c. Those who are enrolling a new student

d. Those who waive mandatory fees due to KanCare Medicaid—Title 19 (KanCare CHIP—Title 21 does not apply). Please bring your state-issued KanCare card. Activity/Participation fee cannot be waived.

NEXT PAGE: Fee Descriptions...

MANDATORY FEES

ALL Mandatory fees MUST be paid first

INSTRUCTIONAL RESOURCE FEE \$100.00

Assessed for all students enrolled at any Shawnee Mission High School. This fee is mandatory for all students.

STUDENT I.D. \$5.00

Required for all students. Picture taken at registration. Replacement cost is \$5.00. This fee is mandatory for all students.

ACTIVITY/PARTICIPATION FEE \$75.00

The Activity/Participation fee provides partial funding for extra-curricular and co-curricular programs offered at school.

This fee is mandatory for all students.

COURSE FEES - varies

These fees cover the cost of materials in a number of different classes.

OPTIONAL FEES

Optional items cannot be purchased until all mandatory fees are paid.

YEARBOOK - \$50.00

A descriptive and pictorial collection of memorable events at SME is captured in our yearbook called the *HAUBERK*. Recommended for all students. A \$60.00 fee is assessed if yearbooks are ordered after Nov. 1.

CLASS DUES - \$5.00

Used to finance your student's class activities such as charity drives, class picnics, prom, and the senior class gift.

STUDENT COUNCIL - \$10.00

The elected student government sponsors dances, intramural sports, a film festival, a band competition and a variety of charitable, social and civic activities for all students.

PEP CLUB MEMBERSHIP - \$10.00

Assessed to support Lancer athletics/activities.

PARKING PERMITS - \$50.00

Sold **only** to Seniors and Juniors after parking registration in May. Those registered must complete and sign the Required Vehicle Information Form. *Parking permits may not be purchased until all mandatory and course fees are paid.*

PICTURE PACKETS – Ordered directly through Interstate Photography

A link with proofs and order information will be sent to parents after yearbook photos are taken.

We reserve the right to apply overpayment of fees to other unpaid amounts.

2022-2023 Fee Payment Worksheet for Mail-in Only

Student Name: _____ **Student ID Number:** _____

Circle grade level for 2021-2022 school year: **9 10 11 12** Day Phone Number: _____

Parent's Last Name (If different from Student): _____

Clearly ✓ those items you wish to purchase. **Parent Signature:** _____

FINES *Fees cannot be processed until all fees/fines from previous years have been paid. If fees for lost books/fines have not been paid prior to fee payment, please include this amount with your payment. You may write a separate check or you are welcome to include them in your fee payment. Please check online for any other fees/fines.*

Freshman	Sophomore	Junior	Senior
Mandatory Fees	Mandatory Fees	Mandatory Fees	Mandatory Fees
Instructional Resource Fee \$100.00	Instructional Resource Fee \$100.00	Instructional Resource Fee \$100.00	Instructional Resource Fee \$100.00
Student ID \$5.00	Student ID \$5.00	Student ID \$5.00	Student ID \$5.00
Participation Fee \$75.00	Participation Fee \$75.00	Participation Fee \$75.00	Participation Fee \$75.00
TOTAL, Mandatory Fees \$180	TOTAL, Mandatory Fees \$180	TOTAL, Mandatory Fees \$180	TOTAL, Mandatory Fees \$180
Optional Items	Optional Items	Optional Items	Optional Items
Mandatory Fees MUST Be Paid First	Mandatory Fees MUST Be Paid First	Mandatory Fees MUST Be Paid First	Mandatory Fees MUST Be Paid First
<input type="checkbox"/> Yearbook \$50.00	<input type="checkbox"/> Yearbook \$50.00	<input type="checkbox"/> Yearbook \$50.00	<input type="checkbox"/> Yearbook \$50.00
<input type="checkbox"/> Class Dues \$5.00	<input type="checkbox"/> Class Dues \$5.00	<input type="checkbox"/> Class Dues \$5.00	<input type="checkbox"/> Class Dues \$5.00
<input type="checkbox"/> StuCo \$10.00	<input type="checkbox"/> StuCo \$10.00	<input type="checkbox"/> StuCo \$10.00	<input type="checkbox"/> StuCo \$10.00
<input type="checkbox"/> Pep Club \$10.00	<input type="checkbox"/> Pep Club \$10.00	<input type="checkbox"/> Pep Club \$10.00	<input type="checkbox"/> Pep Club \$10.00
		<input type="checkbox"/> Parking Permit \$50.00	<input type="checkbox"/> Parking Permit \$50.00
Course fees are additional.	Course fees are additional.	Course fees are additional.	Course fees are additional.
If all fees are marked	If all fees are marked	If all fees are marked	If all fees are marked
the total will be: \$255.00	the total will be: \$255.00	the total will be: \$305.00	the total will be: \$305.00
FINES \$ _____	FINES \$ _____	FINES \$ _____	FINES \$ _____
TOTAL \$ _____	TOTAL \$ _____	TOTAL \$ _____	TOTALS _____

*Any elective course fees which are paid and subsequently dropped will be applied to open course fees or the student lunch account.
No refunds will be issued for courses dropped after two weeks into the semester.
Returned checks will be processed by a collection agency and a \$30 fee will be assessed for each returned item.*